

**BOARD OF FIRE COMMISSIONERS  
OF THE  
WAREHOUSE POINT FIRE DISTRICT  
Minutes for Commissioner Meeting  
Monday March 7, 2016  
Station 138  
89 Bridge Street  
East Windsor, CT 06088  
Time: 7 PM**

Call to Order 7 pm

Attendance Commissioners: Mike Balf, Dean Saucier, James Barton, John Burnham, Lou Flynn, Vic DeCapua, Chief James Barton

Motion to go out of order to the 2016-2017 budget Dean Saucier, Vic DeCapua second. All in favor

- The WHPFD commission will start and grow a Fund balance for the district, which can be 5-17% of the budget. The district would need 15% for bonding,
- Mike will get a copy of the voters list and grand list for the budget vote. 1 person must be a registered voter of the district or own more than 1000.00 in personal property in the district not including cars. Carl Landolina will call town and follow up.
- District Public Hearing will be scheduled for Monday March 21, 2016 at 7 pm
  - legal notice will be in the Hartford Courant on Thursday March 10<sup>th</sup>
  - Budget Vote will be held April 4<sup>th</sup>

Motion to go back in order Vic DeCapua, Lou Flynn second. All in favor

**Treasurers Report**

- Overview of the current Budget:  
Motion to accept treasurers report Dean Saucier, John Burnham second. All in favor

**Clerks Report**

- Motion to accept the clerks report Dean Saucier, Vic DeCapua second. All in favor

**Chairperson's Report**

- Broad Brook School will visit this year on March 30<sup>th</sup> for the annual station visit with 3 groups of kids 12:30-2:00
- Open house went very well

**Old Business:**

- Station Report
  - N/A
- IT Issues/update/-N/A

**New Business:**

- **Deputy Chief position to be revisited, has been put on hold for two years**
  - **3 people apply 2 years ago, only one person is qualified**
    - **Christy Delvey, Elliot Garner, Marc Morrell**
    - **Christy Delvey is experienced to the job and has been performing the job, attends meetings, Christy Delvey should be promoted to the position John Burnham, Dean Saucier second. Move to executive session to discuss further. Lou Flynn, Dean Saucier second. All in favor**
- **Email the current commission and phone list to all member of the commission**
- **Post the monthly minutes on the district/department website**
- **Training policy for if someone fails to attend or pass the class and if they owe the department, any time after the investment in training them is made. – Policies are in place and not a problem at this time. Commission Lou Flynn will write up a MOU of the current policy and understanding.**

#### **Fire Marshal Report**

- **Historical Society looking good and to code**
- **2 out of three gas stations are complete**
- **Big event, home show at the old Walmart**
- **Clarion hotel still in violation and will be taken to housing court if they do not comply Motion to accept the report as written Dean Saucier, Lou Flynn second. All in favor**

#### **Fire Chief's Report**

- **37 call for the month of Feb**
- **5 call this month to the children's place**
- **All mandatory training is complete**
- **11 people are no longer active members**
- **Fred Orr, Jason Buden, Cliff Colson have been promoted**
- **Greg Stewart is no longer going to work as an FSM is taking a full time position. Effective March 18<sup>th</sup>**
- **Leaky roof at station 1**
- **New rescue equipment has arrived and installed.**

**Motion to accept the Chiefs report Dean Saucier, Vic DeCapua second. All in favor**

#### **Correspondence**

#### **Public Session**

**-Tony D, to many people have keys to the back office, security issue.**

#### **Executive Session 9:15**

**-no action taken**

#### **Adjournment 10:02**